

# Are you a direct payment or Personal Budget holder?

**We are looking to source placements for PA apprentices...**

**Do you meet the following criteria?**

- **Do you live in North Herts , Hertford, Welwyn or Hatfield?**
- **Do you have a PA who is willing to be a mentor and undertake training?**
- **Would you be happy to have a young person working alongside your PA?**

**Other important factors to consider:**

- **Apprentices will be between the ages of 16 & 24**
- **Minimum hours work per week of 30 hours**
- **Apprentices are required to be continuously supervised by their mentor (your PA)**
- **Opportunity to have apprentices over 2 placements that will last approximately 15 weeks.**

**An Apprenticeship is a work-based training programmes designed around the needs of employers, which lead to national recognised qualifications. The training scheme for this apprenticeship has been designed to give the apprentices the skills relevant to working as a PA. The training content has been put together with input from a direct payment recipient.**

**Full support will be given to both students and placements by the HertS CAN Partnership. HertS CAN is a partnership of organisations including HCPA, Hertfordshire ACS Workforce Development, North Herts College, Job Centre Plus and Service Users. HCPA will employ the apprentice and pay their wages. All training costs will be covered by HertS CAN.**

**Interested? Contact HCPA for more information— 0203 167 4680  
email: [jackietaylor@hcpa.info](mailto:jackietaylor@hcpa.info)**