



Hertfordshire Training & Development Consortium

Workforce Development for the Voluntary & Community Sector

SKILLS ADVICE
TRAINING COURSES

Funded by Hertfordshire County Council

Skills Advice for Voluntary Sector Organisations

HTDC is providing a free skills advice service funded by Hertfordshire County Council for voluntary and community sector organisations providing adult social care in Hertfordshire.

This service can help voluntary groups and organisations identify learning and training needs for their staff and volunteers. As part of the service we also recommend appropriate training options that can help the organisation develop a highly skilled workforce so they are better equipped to meet increasing demands facing the sector in today's challenging environment.

There is a wide range of training available, much of this is fully funded or highly subsidised.

This service is delivered by a team of six locally based qualified Learning Champions and a project lead. This enables HTDC to provide an outreach service across the county to support organisations in the training and development of their staff and volunteers in the adult social care sector.

We would be happy to visit you to discuss your needs and help you develop an individual training programme for your group or organisation. For further information please contact either your local Skills advisor or Project Lead:

Name	Contact	Area(s) of Focus
Amanda Rogers Project Lead	07757 711851 amandarogers@RippleEffect.uk.com	Broxbourne, Stevenage, Watford and Three Rivers
Anne Taylor North Herts CVS	01462 689400 development@nhcvs.org.uk	North Herts
Helen Mutio Community Action Dacorum	01442 253935 helen@communityactiondacorum.org.uk	Dacorum
Kate Belinis CDA for Herts	01707 695503 kate.belinis@cdaforherts.org.uk	BME and rural groups; East Herts
Moreen Pascal Welwyn Hatfield Ethnic Minority Group	01707 262548 whemgroup@btconnect.com	Welwyn Hatfield
Sally Bauer CVS St Albans	01727 852657 training@cvsstalbens.org.uk	St Albans District
Terri Bates Community Action Hertsmere	020 8207 4504 terri@communityactionhertsmere.org	Hertsmere

Training for the Voluntary & Community Sector

HTDC is committed to improving access to training for staff and volunteers working for VCS organisations in Hertfordshire. We have secured funding from a number of sources to expand the county-wide programme of training specifically geared to the needs of the sector.

There are courses available in every district of Hertfordshire across a wide range of topics including:

- Leadership & Management
- Trustee & Governance
- Information Technology (IT) Skills
- Personal and Communication Skills
- Equality & Diversity
- Teacher Training (including PTLLS)
- Fundraising
- Volunteer Management
- Health & Safety
- Induction Training
- First Aid
- Safeguarding

These courses are run by HTDC's member organisations (including all the CVSs in Hertfordshire and Volunteering Herts). The programme is responsive to local needs and is delivered by skilled specialist trainers with an excellent track record.

You can download the current HTDC programme from www.htdc.org.uk, or to see what else is available in your area, please go to the website of your local CVS.



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www.hertscf.org.uk